

North Park – Maintenance Assessment District Community Advisory Committee Minutes [DRAFT] May 14, 2012

Lucky Morrison, Chair, called the regular meeting of the North Park (NP) Maintenance Assessment District (MAD) Community Advisory Committee to order at 6:02 p.m. at the North Park Adult Activity Center, 2719 Howard Avenue, in San Diego, CA. Lucky welcomed Ginny Sherwood as the representative newly appointed by the Burlingame Neighborhood Association. As agenda items were not listed as “action” or “information/action” items, it was decided that no votes would be taken at this meeting.

1. Roll Call

Present:

Lucky Morrison, North Park Planning Committee
Beth Swersie, North Park Community Association (NPCA)
Rob Steppke, North Park PAC
Steve Hon, North Park Historical Society (NPHS)
Amy Colony, North Park Main Street
Molly Kirkland, San Diego County Apartment Association
Gary Weber, El Cajon Blvd Business Improvement Association
Ginny Sherwood, Burlingame Neighborhood Association
Kitty Callen, Altadena Neighborhood Association (arrived approx. at 6:10 pm)

Absent:

Carl Moczydlowsky, Resident Homeowner

City Staff:

Anthony Bernal, Council District 3
Cory Peterson, Parks and Recreation

Guests:

Grant Merkel, Burlingame Neighborhood Association
Robin Taylor, Switzer Canyon

Amy announced that she is moving to Monterey and June will be her last MAD meeting as NPMS representative. A new representative will be appointed by NPMS.

2. Approval of minutes – April 9, 2012 meeting.

Cory noted that he should be listed as City Staff, not Beethoven. The approval vote was postponed due to the lack of indication of action items on the agenda.

3. Chair’s Report

No report.

4. Councilmember’s report – Anthony Bernal

- Anthony noted that May is “Bike to Work” month in San Diego. A bike corral has been dedicated in Hillcrest, and two are being placed in North Park this summer.
- Anthony thanked Staff for the information in their report about the palm tree trimming cycle.
- CM Gloria will be at the Planning Committee meeting on the 15th; the Community Plan update process is to be discussed.

5. Select a Vice Chair

Beth nominated Rob Steppke, Kitty seconded. No vote was taken due to the lack of indication of action items on the agenda.

6. Report on Operational and maintenance issues

Cory reported on operational and maintenance issues. A copy of the Staff Report for May was distributed earlier by email and a copy is attached to these minutes. In addition to the information on that report, there were the following discussions:

- Cory will get a digital version of the 5-sector palm tree trimming map. This year (through June 2012), Sector C trees are being trimmed – see report item “Street Trees” for limits of Sector C. Next year (starting July 2012), Sector D trees will be trimmed. Sector D is bounded by Upas, Nutmeg, 28th, and the 805/15 freeways.
- Regarding report item “Solar Street Lights” – there are 10 solar lights in North Park.

7. Streetscape issues and maintenance update

See item 6 above.

8. Staffing and Materials for Festival

Lucky, Rob and Kitty volunteered to staff the booth. Amy is working on the handout.

9. Trash pick-up schedule change – Main Street

Cory met with Amy and Angie and noted that he can't provide City Staff time for supervision of weekend work. Amy noted that Main Street understands that any schedule change must be “budget-neutral”.

10. Maintenance of bike corrals – for clarification

See Staff Report item “Bike Corrals”. Locations also clarified: one at the southwest corner of El Cajon Blvd and Louisiana Street, the other at the southwest corner of North Park Way and 30th Street.

11. MAD PR for our tree trimming efforts

Lucky asked if the MAD can be credited on the signs placed on streets indicating that tree-trimming will take place. Cory said that there is not enough staff to manage that effort.

12. Update on Switzer Canyon proposals.

Robin Taylor reported that there has been a meeting with community members, City staff and consultants, and that the next step is to show the proposal to Traffic Engineering. Then it will be presented to the MAD.

13. Stickers for trash containers.

Amy reported that the NPMS Design Committee is designing plaques for MS's recycling containers with a logo for the Sustainable North Park program, and has offered to design a logo for the MAD.

14. Business for next agenda:

- Approval of Minutes
- Selection of Vice Chair
- Trash pickup schedule change

15. Adjournment at 6:45 p.m.

Next meeting: June 11, 2012



**THE CITY OF SAN DIEGO
PARK AND RECREATION DEPARTMENT
OPEN SPACE DIVISION
NORTH PARK MAINTENANCE ASSESSMENT DISTRICT
MAY 2012 STAFF REPORT**

El Cajon Boulevard Median

- The landscape seems to be doing well with no significant issues to report this month. (*no change from last month*)

University Avenue & 30th Street Streetscape

- The landscape seems to be doing well with no significant issues to report this month.
- Staff has instructed both Aztec and Urban Corps to assist with extra cleaning, weeding, graffiti removal, and painting poles/trash cans/benches along University Avenue from 30th Street to 32nd Street in advance of the North Park Festival of Arts, which is scheduled for Sunday, May 20, 2012.
- Staff met with Engineering & Capital Projects Department on April 17, 2012, to discuss deficiencies with the red sidewalk along University Avenue between 28th Street and Ohio Street. A report indicating the cost to fix the sidewalk is forthcoming.

Boundary Street Gateway

- Aztec replaced two dead bougainvilleas within the Anne Mudge project area.
- Aztec weeded the mulch area along Boundary Street about a month ago.

Street Trees

- West Coast Arborists began queen palm trimming in April, and work continues into May within Sector C of NP MAD. Sector C is defined by the following boundaries:
 - North End: University Avenue
 - East End: I-805
 - South End: Upas Street
 - West End: 28th Street
- A resident complaint was received that tree trimming along select corridors within Sector C (specifically on 28th Street, Pershing Drive, Utah Street, and Myrtle Street) was performed after the resident had organized her neighbors to trim several palms along these streets. Staff was unaware of this effort, and the resident was unaware of the NP MAD's effort. Staff will work more closely with Council District 3 to ensure residents

know when tree trimming work is being undertaken by the NP MAD so as to avoid conflicts.

- No other sectors will be trimmed by the North Park MAD during this fiscal year. Any dangerous street tree situations should be reported immediately to the Street Division for emergency tree trimming by calling (619) 527-7500 or by using the on-line service request system at <http://apps.sandiego.gov/streetdiv/>.
- Staff is still working with Urban Corps to determine if the 500-Tree Planting program can include replacement trees as noted in last month's staff report. The following areas remain staff's recommendation for replacement or new installations of street trees:
 - Replacement of poor quality street trees along sections of Meade Avenue (minimal budgetary impact)
 - Replacement of other poor quality street trees elsewhere within the NP MAD service corridors (minimal budgetary impact)
 - Installation of new street trees along Boundary Street as part of the North Park Gateway (which would have a budgetary impact to add more trees to the maintenance inventory)
 - Installation of new street trees along 30th Street south of Upas Street (which would have a budgetary impact to add more trees to the maintenance inventory)

Monument Signs

- Anti-graffiti coating was added to the Thorn Street monument sign.
- No issues to report with The Boulevard sign or the North Park sign.
- YESCO has agreed to conduct nighttime inspections of the monument signs monthly.

Bike Corrals

- Installation of the two bike corrals – one at University Ave and Kansas St and the other along El Cajon Blvd at the Lafayette Hotel – is pending, with the University Ave corral being built in the first wave. *(no change from last month)*
- NP MAD has committed to cleaning the corrals, with any damage caused to the corral to be repaired by the City. *(no change from last month)*
- In a change from last month's report, MAD staff will meet with Traffic Engineering staff to determine what, if any, agreement needs to exist between the Park and Recreation Department and the Transportation-Storm Water Department for maintaining these corrals. The meeting date is pending.

Street Lighting Capital Project

- According to project manager Fernando Lasaga, all internal approvals have been reached to initiate the purchase requisition. Once the requisition is in place, the installation contract with Republic ITS will be authorized, and the project would begin starting with a notice to proceed, pre-construction meeting, and construction. Project should be in construction later this month or in June.
- Nine locations:
 1. Grim Ave south of North Park Way 360', east side

2. 30th Street south of Quince St 130', west side
3. Haller St south of Maple St 1,300', west side at curve
4. Hamilton St north of University Ave 210', east side
5. Ohio St south of Meade Ave 315', east side
6. Juniper St east of 30th St 310', north side
7. El Cajon Blvd east of Oregon St 160', south side
8. 30th St north of Redwood St 145', west side
9. Kansas St south of Meade Ave 112' east side

Switzer Canyon/30th Street Bridge Enhancement Project *(no change from last month)*

- Staff has met with the applicant group about the future of this project. The applicant group will meet with NP MAD advisory committee in the coming months to keep it informed of its progress in trying to keep the project viable, including ways to find other sources of funding to design and construct the project.

Solar Street Lights

- Staff and YESCO inspected all ten North Park MAD solar street lights on May 1, 2012. YESCO identified four or five solar street lights that were not functioning.
- Staff has asked YESCO to closely inspect all nonfunctioning lamps and to make an estimate to repair the lights (most likely by replacing the lamps). Staff expects to receive this bid later in May.
- Over the past few months, YESCO released its subcontractor that was providing solar street light maintenance services. YESCO now plans to work on the solar street lights directly without a subcontractor.

Landscape and Maintenance Contract

- Staff is in the process of rebidding the master Aztec maintenance contract that currently provides maintenance services to the five MADs: North Park, El Cajon Boulevard, Talmadge, University Heights and Hillcrest/University Avenue.
- The maintenance specifications for the North Park MAD will include the following areas, all of which are currently maintained by Aztec:
 - Street Medians Landscaped with Trees, Shrubs, Ground Cover, and Concrete:
 - El Cajon Boulevard medians
 - Small median at Boundary and North Park Way (part of Gateway)
 - Thorn Street (funded by Council District 3 Infrastructure Funds)
 - Paved Street Medians (stamped concrete):
 - University Avenue at 29th Street (location of overhead “North Park” sign)
 - Rights-of-Way (Parkway Strips Usually 10' from Curb) Landscaped with Shrubs, Trees, Ground Cover and Hardscape (Stamped Concrete):
 - Irrigated/Specialized Areas:
 - University Avenue (Utah Street to Ohio Street)
 - Ray Street (North Park Way to University Avenue)

- Boundary Gateway (includes Anne Mudge Project at University Avenue at west end of bridge over I-805 and mulch/bougainvillea area around Boundary Street and University Avenue intersection)
 - Other Areas (primarily litter removal and sweeping):
 - University Avenue (Georgia Street to Utah Street and Ohio Street to Boundary Street)*
 - El Cajon Blvd (Park Boulevard to I-805)
 - North Park Way and Selected Side Streets Adjacent to University Avenue (generally between Utah Street and Boundary Street)*
 - Boundary Street (Lincoln Avenue to Monroe Avenue)*
- Tree Maintenance:
 - Group 1 – approximately 300 trees (younger trees; increased watering frequency; limited to 447 total trees by Engineer’s Report)
 - Group 2 – approximately 200 trees (lowered watering/maintenance frequency; former Group 1 trees)
- Bike Corrals:
 - El Cajon Blvd at Louisiana Street
 - University Avenue
- Extraordinary Labor will provide for special projects, such as onetime cleanings, replanting, tree replacements, repair from vehicle accidents/vandalism, and other needs that may arise.
- The following services are currently provided by separate contract and are not a part of this solicitation:
 - Power washing of sidewalks (San Diego Power Clean)
 - Electrical repair of monument signs (“The Boulevard” and “North Park”) and solar street lights (YESCO)
 - Tree trimming (West Coast Arborists)
 - Litter pick up along areas marked with a (*) above (Urban Corps)
 - Urban Corps continues to provide satisfactory service and has given the NP MAD good value.
 - Staff’s thought is to solicit bids for these proposals from for-profit vendors to see if a lower price for these services is available.
 - If not, then Urban Corps will remain the preferred vendor for these items.
- Service levels/maintenance frequencies will be flexible and allow for changes based on the budgeted allocations for each service.
- Bid should be ready for solicitation by mid to late June.
- Goal is to have new vendor in place by mid-August.

Respectfully submitted,

Cory Peterson
 District Manager
 (619) 685-1356
petersonr@sandiego.gov

Andy Field
 Assistant Deputy Director
 (619) 685-1307
afield@sandiego.gov